University of Konstanz
Exchange Students
Winter Semester 2019/2020
Non-EU/EEA Formalities

Webinar
29.5.2019
16.30 (UTC+1h)

– uni.kn/en/international
Exchange Students
Timeline I: 2019/2020
Admission/Arrival

- Start Nomination/application
- Register for Mobility Online
- Fill out form (Mobility Online)
- Complete application, housing, orientation
- Upload: Passport copy
- Non-EU: EU residence permit
- Language Proficiency (B2 EN/DE)
- Deadline: Non-EU formalities
- Webinar: Payment GO-Konstanz
- Deadline: Payment GO-Konstanz
- Upload: Proof of Records (Seezeit, EU)
- Webinar: Last preparations
- New Facebook Group
- Reservation confirmation (Seezeit)
- Arrival + Welcome Stammtisch
- Arrival + Welcome Stammtisch
- OriPro (start)
- Classes (start)

Admission letter will be issued within 6 weeks after your application has been approved and is binding.

Winter: 15.3.2019 15.5.19 29.5.19 15.7.19 31.7.19 1.8.19 1.9.19 2.9.19 4.9.19 1.10.19 4.10.19 21.10.19
Topics

Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme
2) Bureaucratic Tasks / Non-EU/EEA Formalities
   a) Visa Application/Residence Permit
   b) German Health Insurance
   c) Enrolment with the University of Konstanz
   d) German Bank Account
3) Finances
4) Checklist
5) Next Webinar
6) Q&A

All information can be found on our website at:
https://uni.kn/international-office/study-with-us
Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme

Applications complete?

All Applications via MobilityOnline

Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme

Applications complete?

☑️ All Applications via MobilityOnline

☑️ Check personal Mobility Online workflow

Below is your workflow - this is a list of tasks which must be completed, before, during and by the end of your exchange period. All tasks are shown in the correct order and will be checked off, as and when they have been completed. Where you need to complete a task, this can be done by clicking the link on the right side of the screen.
Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme

Applications complete?

- ✔ All Applications via MobilityOnline
- ✔ Check personal Mobility Online workflow
- ✔ Print Letter of Admission and GO-Konstanz/OriPro confirmation
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

Who does not need to apply for a study visa for Germany?
  • Visa free entry: Students with EU/EEA nationality/passport AND
  • Students with a passport from Brazil, USA, Canada, South Korea, Japan, Australia, New Zealand, Israel

Who needs to apply for a study visa for Germany?
  • Students with non-EU/EEA nationality & visa obligation

Special non-EU group?
  • Visa-free mobility for Non-EU students from an EU partner university with study permit
    → International Office will contact you
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU Formalities

a) Visa Application/Residence Permit

Where do I get my study visa from?
• German Embassy / Consulate of your region: Check website of the German Embassy

When can I start the visa process?
• Once you have received your admission letter (& GO-Konstanz) confirmation
• Please start **asap** if you haven't started yet!

Which visa do I apply for?
• visa for study purposes (if possible for whole duration of intended stay)
• **no** tourist/visitor's visa
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

What do I need to present when applying for a visa?

- Find checklist on the website of the German Embassy/Consulate

Minimum required documents:

- application form
- biometric passport sized photograph
- health insurance
- admission letter of the University of Konstanz (also GO-Konstanz)
- visa fee
- proof of financial resources for 1 semester (intended duration of stay):
  i.e.: 720 Euros / month x 5 months = 3600 Euro
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

Proof of financial resources for non-EU/EEA students:
You need to prove that you have sufficient funds to finance your stay in Germany

Currently: 720 € per month

4 Possibilities accepted as an official proof by immigration authorities:
I. Scholarship confirmation (monthly!)
II. A written confirmation of financial support from your parents.
III. A formal written commitment from relatives or acquaintances submitted to a German Diplomatic Mission abroad or Local Immigration Office in Germany.
IV. Blocked account opened at a German bank.
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU Formalities

b) German Health Insurance

EU/EEA students: EHIC (European Health Insurance Card) – apply duly!
Non-EU/EEA: German State Health Insurance

- take it out from abroad or
- take it out on first day of orientation
- starts with beginning of semester (1.10.2019)
- get travel insurance for first month!!

Important for all non-EU/EEA students:
Only German statutory health insurance or EHIC accepted by local immigration authorities and university!

30 years or older: Take out German private health insurance
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

c) Enrolment with the University of Konstanz

Requirement when registering with university:

- payment of social contribution fee (90 Euro)
  → best to transfer until 15 July
  → can be transferred together with GO-Konstanz fees
  → can ultimately be paid in cash on first day of orientation

- German statutory health insurance policy
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

d) German Bank Account

German checking account is required for:

- ✔ monthly rents
- ✔ insurance payments
- ✔ fees for international wire transfers
- ✔ transfer money from the blocked account
# Preparations before your arrival in Konstanz

## 3) Finances

### Living expenses

<table>
<thead>
<tr>
<th>Items</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation in a residence hall</td>
<td>270€ - 350€</td>
</tr>
<tr>
<td>Private accommodation</td>
<td>300€ - 450€</td>
</tr>
<tr>
<td>Food</td>
<td>120€ - 250€</td>
</tr>
<tr>
<td>Public transportation</td>
<td>55€/semester</td>
</tr>
<tr>
<td>Learning materials</td>
<td>50€ - 100€</td>
</tr>
<tr>
<td>Personal expenses</td>
<td>150€ - 450€</td>
</tr>
<tr>
<td>Health insurance</td>
<td>90€ /month</td>
</tr>
<tr>
<td>Liability insurance</td>
<td>20€/semester</td>
</tr>
<tr>
<td>University fees</td>
<td>90€/semester</td>
</tr>
<tr>
<td>GO-Konstanz</td>
<td>300€</td>
</tr>
<tr>
<td>Visa / residence permit</td>
<td>75€ /100€</td>
</tr>
<tr>
<td>Broadcasting fees</td>
<td>17.50€/month</td>
</tr>
</tbody>
</table>

Be prepared to bring extra money for the semester start.

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International Office | Webinar 29.5.2019
Preparations before your arrival in Konstanz

4) Checklist

Important things to do before departure:
- get passport (valid for the entire duration of your stay in Germany + 6 months)
- complete application via MobilityOnline (admission/housing/orientation programme)
- payment of deposit for housing (550 Euro)
- print admission letter (and confirmation for GO-Konstanz)
- upload photo for your UniCard in MobilityOnline
- apply for student visa (except USA, Canada, Australia, New Zealand, Japan, South Korea, Israel and Brazil)
- receive any necessary immunisations and pack a supply of important medications
- register for the Buddy Programme
- book flight/travel to Konstanz/Germany
- apply for a credit / debit card
- pay any fees, e.g. for GO Konstanz (300 Euro), enrolment (90 Euro) etc
- take out sufficient health insurance coverage
- international driving licence or a certified translation of your national driving licence
- take 2 x biometrical passport sized photos
Preparations before your arrival in Konstanz

5) Next Webinar

Last preparations for exchange students

Save the date:
Wed, 31.7.2019
16.30-17.30
CET or UTC+1
Preparations before your arrival in Konstanz

6) Q & A

Any questions?

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International Office

Alexandra Frasch (chat)
International students coordinator

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VIelen Dank!