University of Konstanz
Exchange Studies
Summer Semester 2020
Non-EU/EEA Formalities

– uni.kn/en/international
Topics

Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme
2) Bureaucratic Tasks / Non-EU/EEA Formalities
   a) Visa Application/Residence Permit
   b) German Health Insurance
   c) Enrolment with the University of Konstanz
   d) German Bank Account
3) Finances
4) Checklist
5) Next Webinar
6) Q&A

All information can be found on our website at:
Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme

Applications complete?

All Applications via MobilityOnline
Preparations before your arrival in Konstanz

1) Application for Admission/Housing/Orientation Programme

Applications complete?

- All Applications via MobilityOnline
- Print Letter of Admission and GO-Konstanz/OriPro confirmation
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

Who does not need to apply for a study visa for Germany?

- Visa free entry: Students with EU/EEA nationality/passport AND
- Students with a passport from Brazil, USA, Canada, South Korea, Japan, Australia, New Zealand, Israel

Who needs to apply for a study visa for Germany?

- Students with non-EU/EEA nationality & visa obligation

Special non-EU group?

- Non-EU students from an EU partner university with study permit
  → International Office will contact you
2) Bureaucratic Tasks / Non-EU Formalities

a) Visa Application/Residence Permit

Where do I get my study visa from?
- German Embassy / Consulate of your region: Check website of the German Embassy

When can I start the visa process?
- Once you have received your admission letter (& GO-Konstanz) confirmation
- Please start asap if you haven't started yet!

Which visa do I apply for?
- visa for study purposes (if possible for whole duration of intended stay)
- no tourist/visitor's visa
2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

What do I need to present when applying for a visa?

- Find checklist on the website of the German Embassy/Consulate

Minimum required documents:

- application form
- biometric passport sized photograph
- health insurance
- admission letter of the University of Konstanz (also GO-Konstanz)
- visa fee
- proof of financial resources for 1 semester (intended duration of stay):
  i.e.: 853 Euros / month x 5 months = 4265 Euro
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

a) Visa Application/Residence Permit

Proof of financial resources for non-EU/EEA students:
You need to prove that you have sufficient funds to finance your stay in Germany
Currently: 853 € per month

4 Possibilities accepted as an official proof by immigration authorities:
I. Scholarship confirmation (monthly!)
II. A written confirmation of financial support from your parents.
III. A formal written commitment from relatives or acquaintances submitted to a German Diplomatic Mission abroad or Local Immigration Office in Germany.
IV. Blocked account opened at a German bank.
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

b) German Health Insurance

**EU/EEA students:** EHIC (European Health Insurance Card) – apply duly!

**Non-EU/EEA:** German Statutory Health Insurance

- take it out from abroad (online)
- starts with semester (1.4.2020) and enrollment
- get travel insurance for first month!!

Only German statutory health insurance or EHIC accepted by local immigration authorities and university!

**30 years or older:** Take out German private health insurance
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

c) Enrolment with the University of Konstanz

Requirements:

- ✔ payment of social contribution fee (90 Euro)
  → can be transferred together with GO-Konstanz fees
- ✔ German statutory health insurance policy or EHIC
- ✔ Photo for UniCard (student ID)
- ✔ Only if enrolled in German university before: exmatriculation certificate
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

c) Enrolment with the University of Konstanz

Please upload until: 15 January 2020
Preparations before your arrival in Konstanz

2) Bureaucratic Tasks / Non-EU/EEA Formalities

   d) German Bank Account

German checking account is required for:

- monthly rents
- insurance payments
- fees for international wire transfers
- transfer money from the blocked account
Preparations before your arrival in Konstanz

3) Finances

Living expenses

<table>
<thead>
<tr>
<th>Items</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation in a residence hall</td>
<td>270€ - 350€</td>
</tr>
<tr>
<td>Private accommodation</td>
<td>300€ - 450€</td>
</tr>
<tr>
<td>Food</td>
<td>120€ - 250€</td>
</tr>
<tr>
<td>Public transportation</td>
<td>55€/semester</td>
</tr>
<tr>
<td>Learning materials</td>
<td>50€ - 100€</td>
</tr>
<tr>
<td>Personal expenses</td>
<td>150€ - 450€</td>
</tr>
<tr>
<td>Health insurance</td>
<td>110€ /month</td>
</tr>
<tr>
<td>Liability insurance</td>
<td>20€/semester</td>
</tr>
<tr>
<td>University fees</td>
<td>90€/semester</td>
</tr>
<tr>
<td>GO-Konstanz</td>
<td>300€</td>
</tr>
<tr>
<td>Visa / residence permit</td>
<td>75€ /100€</td>
</tr>
<tr>
<td>Broadcasting fees</td>
<td>17.50€/month</td>
</tr>
</tbody>
</table>

Be prepared to bring extra money for the semester start
4) Checklist

**Important things to do before departure:**

1. **Non-EU/EEA:** get long-term student visa for students from non-EU/EEA countries (except USA, Canada, Australia, New Zealand, Japan, South Korea, Israel and Brazil)
2. Enroll via MobilityOnline
3. plan your trip to Konstanz (book your flight)
4. receive any necessary immunisations and pack a supply of important medications
5. register for the Buddy Programme
6. apply for a credit / debit card
7. pay any fees, e.g. for GO-Konstanz, accommodations, enrolment
8. schedule a move-in date and inform your tutor or buddy about your arrival date
9. purchase sufficient health insurance coverage
10. **EU/EEA:** If you have a bank account that supports the Euro as currency (SEPA), please make sure that your bank allows direct debits from Germany from your account (required for e.g. Seezeit rents). In most cases, this must be explicitly activated personally at your house bank.
11. **EU/EEA:** Holders of an EHIC should ensure at an early stage that the EHIC is valid for the entire planned duration of the study visit and extend or order new EHIC duly (can take up to 10 weeks).
12. only if applicable, please organize original documents with certified translations into English or German: certificate of marriage, birth certificates of children, divorce decrees, death certificate of spouse if widowed
13. take 2 x biometrical passport sized photos
Preparations before your arrival in Konstanz

5) Next Webinar

Last preparations for exchange students

Save the date:
Fri, 31.1.2020
14.00-15.00
CET or UTC+1
Preparations before your arrival in Konstanz

6) Q & A

Any questions?

Frank E. Lutzenberger (moderator)
Adviser for international exchange students
Coordination GO-Konstanz and OriPro

Tina Bebensee (chat)
Coordination Incoming Exchange,
Cooperations with USA and Canada

international.incoming@uni-konstanz.de
VIelen Dank!