OriPro Master
October
2019

Orientation Programme
04 – 09 October 2019
Coordinator OriPro Master

Alexandra Frasch, International Office

Office hours from 07. – 09.10.: 12:30 – 13:30 in G 302
E-Mail: alexandra.frasch@uni-konstanz.de

Regular office hours (from 14.10.):
Mon 10:00 – 12:00 / A 623, Wed 09:30-11 SSZ

– uni.kn/international

Check-International

Room: G 302

International Office Tutors
Office hours (01.10. - 18.10.) Mon-Fri 09:00-16:00
E-mail: tutoriat.international@uni-konstanz.de


Free internet access, copies, prints, scans

Coordinator German Language Courses (DaF)

Rainer Rothenhäusler, Language Institute (SLI)
Room: D 709
Office hours: Observe notice displayed on door
E-mail: rainer.rothenhaeusler@uni-konstanz.de

– sli.uni-konstanz.de/en

Seezeit

Student Housing
Room: K 304–307
Office hours: Mon–Fri 9:00–12:00, Mon–Thu 13:00–15:00
E-mail: studentisches.wohnen@seezeit.com

Rent and Deposit
Room: K 308
Office hours: Mon–Fri 9:00–12:00
E-mail: lisa.wilske@seezeit.com

– seezeit.com/en
**Friday, 4 October**

9:00 **Welcome** (Alexandra Frasch, Frank E. Lutzenberger, Larysa Herasymova)
Room: A 701

9:30 **Written placement test for courses in**
"German as a Foreign Language" (DaF)
Room: A 701

**Afterwards**
**Break** with free beverages and pretzels
Place: Level A 5

**Registration:** Please present passport/personal ID card
- Collect information folder and programme of OriProMaster
- Purchase the Studiticket for one semester (56€)
- Pay university fees in **cash** at University Cash Office (V 703)

11:45 **Introduction to OriPro Master** – (Alexandra Frasch)
Room A 702

12:15 – 12:45 **Introduction to the KIM IT-Support and assistance for connecting all your devices to Eduroam WiFi**
(Gerhard Schreiner). Please bring all your laptops, tablets and smartphones.
Room A 701

12:45 **Guided campus tour and lunch break**
Place: Level A 7

14:00 – 14:30 **Introduction of JEF - Young European Federalists** (Philipp Hausmann / Elisabeth Grünberg),
Room: A 701 **LEI - Local Erasmus Initiative** and to university's **bicycle self-help repair shop** and the **bicycle rental**

### EU/EEA

14:30 – 14:45 **Introduction to OriPro October2019 – bureaucratic part** (Frank E. Lutzenberger)
Room A 701
Explanation of all the required formalities for students with EU/EEA citizenship.

**Surnames:**

#### DOCUMENTS’ CHECK

- A – E 14:45 All documents will be checked, all necessary copies/scans made.
- F – L 15:00 Please bring passport, **ALL** documents and proof of payment.
- M – R 15:15
- S – Z 15:30
Room: G 530

### Non-EU/EEA

14:30 **Formalities** (Alexandra Frasch)
Room: G 309
Explanation of all required bureaucratic procedures for students who **don’t hold an** EU/EEA citizenship.

**Afterwards:**
**German statutory health insurance companies (AOK, Barmer or TK)**
(Taking out a German statutory health insurance policy.
Room: H 306 **AOK** – Allgemeine Ortskrankenkasse
Room: H 307 **Barmer**
Room: H 308 **TK** – Techniker Krankenkasse

### All continue...

14:45 – 17:30 Optional: Registration for excursions*
Room: G 302

14:45 – 17:30 Vodafone – Get a German SIM card
Room: G 300

14:45 – 17:30 Opening a free German bank account online
Room: G 201

### Around 15:30

Display of the list with division into groups (A - D)
(Important for programme on Monday)
Room G 420

15:55 Optional: Konstanz city rally
1. Meeting point: City rally (then joint bus ride to starting point: Council building/seaside at 16.30)
2. Meeting point: City rally (then joint bus ride to starting point: Council building/seaside at 17.00)
3. Meeting point: City rally (then joint bus ride to starting point: Council building/seaside at 17.30)
4. Meeting point: City rally (then joint bus ride to starting point: Council building/seaside at 18.00)
Room: In front of G 300

18:30 – 22:00 Optional: „Gassenfreitag Niederburg“ – popular open air street festival in the narrow lanes of the oldest part of central Konstanz; lively get-together for Konstanz people
**Niederburg:** Inselgasse, Rheingasse, Tulengasse…lanes between AOK and the cathedral
Saturday, 05 October

14:00 – 17:00  Guided tour of historical Konstanz*
                      (Sophie Zinke, Monika Küble und Frank E. Lutzenberger)

Meeting point: 14.00 (sharp!) in front of Council Building (harbour/seaside)
Visit of the Council, Insel-Hotel, Niederburg, minster, fish market, Haus zum Goldenen Löwen,
upper market, town hall, Kaiserbrunnen...
Participation fee: 5 €*

Sunday, 06 October

14:00 – 18:30  Excursion to Meersburg*

Meeting point: 14.00 (sharp!) in front of the car ferry Konstanz/Staad
              (Bus lines 1, 11, 15 to final bus stop "Staad/Autofähre")
Trip with the car ferry to Meersburg and visit of lower city gate, water mill, castle garden, new castle, tour
through old castle, castle square, market place, upper city gate, harbor...
Please take the Studiticket (if applicable) with you!
Participation fee: 10 €*

* Excursions:
The participation fee for the excursions can be paid in cash only on the official registration date (4.10.).
Without payment, registration for an excursion is not possible.
You can only officially cancel on the date for the registration and only after presenting the respective receipt.
A reimbursement of the participation fee is only possible if you cancel officially.
In case of nonattendance (regardless of the reason), the participation fee will not be reimbursed.
Monday, 07 October

8:30 – 9:30  | Group A: Oral language assessments for the German language courses
9:30 – 10:30 | Group B: Oral language assessments for the German language courses
10:30 – 11:30 | Group C: Oral language assessments for the German language courses
11:30 – 12:30 | Group D: Oral language assessments for the German language courses
Room: G 421

09:30 – 12:30 | Non-EU students: Documents' Check #1:
Room: G 530
Please bring your passport and ALL original documents.

09:30 – 12:30 | Non-EU students: Apply for a residence permit after the documents' check.
Room: G 309
Please bring laptop/tablet with access to Uni-WiFi. Please bring RED envelope.

9:00 – 11:00  | Optional: Pay the semester fee at the University Cashier's Office.
Room: V 703

10:00 - 12:00 | Optional: Enrollment
Room: D 439

09:30 – 12:30 | Optional: Open up an online bank account
Room: G 201

09:30 – 12:30 | Optional: Vodafone SIM card
Room: G 300

12:30 – 13:30 | Lunch break

13:30 – 14:00 | Introduction to the Tandem Programme (Madlen Gerber) and Nightline (N.N.)
Room: G 300
Services and student clubs on language learning and counseling

14:00 – 14:30 | Introduction to the excursion programme and events of winter term 2019/2020
Room: G 300
Excursions of the IO (International Office) and IBH (International Lake Constance University) as well as further events with the Local Erasmus Initiative (LEI) and IO during the winter semester.
(Frank E. Lutzenberger)

14:30 – 15:30 | How to use the University of Konstanz Library (Christine Meyer, Edgar Fixl)
Room: G 300
Borrowing, search, databases, semester reserve, etc. with a tour to the Info Center in the main entrance of the library.

15:30 – 17:00 | Introduction to the Academic Sports Service including guided tour of university sports area
Room: G 201
**Tuesday, 08 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:30 – 10:30</td>
<td>Questions and answers with your study programme tutor (see rooms of groups at blackboard G 420 / G 309)</td>
</tr>
<tr>
<td>Room: G 309</td>
<td></td>
</tr>
<tr>
<td>09:00 – 11:00</td>
<td>Optional: Pay the semester fee at the University Cashier's Office</td>
</tr>
<tr>
<td>Room: V 703</td>
<td></td>
</tr>
<tr>
<td>09:00 – 11:00</td>
<td>Sign your tenancy contract with Seezeit</td>
</tr>
<tr>
<td>Rooms: K 304 – 307</td>
<td>The rent for October will be directly debited on 21.10. from your account</td>
</tr>
<tr>
<td>10:00 – 12:00</td>
<td>Optional: Enrollment</td>
</tr>
<tr>
<td>Room: D 439</td>
<td></td>
</tr>
<tr>
<td>11:00 – 12:30</td>
<td>How studying in Konstanz works – part 1</td>
</tr>
<tr>
<td>Room: G 309</td>
<td></td>
</tr>
<tr>
<td>12:30 – 13:30</td>
<td>Lunch break</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>13:30 – 14:30</td>
<td>Guide to finding work in Germany (Eva Maisel</td>
</tr>
<tr>
<td>Room: G 309</td>
<td>- Job perspectives and application styles in Germany</td>
</tr>
<tr>
<td></td>
<td>- What sells - how to prepare for the German job market</td>
</tr>
<tr>
<td></td>
<td>- Career Passport</td>
</tr>
<tr>
<td>14:30</td>
<td>Bürgerbüro (ground floor; 15:00 – 17:00) Registration with the city Konstanz and collection of registration confirmation (Meldebescheinigung). Please bring passport/personal ID card, check list and GREEN transparent envelope. Non-EU/EEA students who want to apply for a residence permit should not miss this appointment.</td>
</tr>
</tbody>
</table>

**Wednesday, 09 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 – 11:15</td>
<td>How studying in Konstanz works - part II</td>
</tr>
<tr>
<td>Room: G 309</td>
<td>Studying abroad for a degree is both an exciting opportunity and a challenge for academic and personal growth. We will look into how to best profit from the experience and meet the challenges by getting first-hand insights, sharing experiences and reflecting about solutions.</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>11:15 – 11:30</td>
<td>Coffee break</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>11:30 – 12:30</td>
<td>What to know about taking on a student job (Alexandra Frasch)</td>
</tr>
<tr>
<td>Room: G 201</td>
<td>Where can I find a student job? As a Non-EU student, do I need a work permit? How can I get a tax number? What about the lecture free period? We will discuss formalities and opportunities on taking on a student job as an international student.</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>12:30 – 13:30</td>
<td>Lunch break</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>13:30 – 15:30</td>
<td>How to deal with intercultural differences (Agnieszka Vojta)</td>
</tr>
<tr>
<td>Room: G 309</td>
<td>You will reflect your own cultural mindsets and train empathy and change of perspectives. Using critical incidents, we will practise (intercultural) communication strategies and develop options for action.</td>
</tr>
</tbody>
</table>
PREVIEW Events

**Tuesday, 08 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 14:00</td>
<td>Optional: Opening of registration for UniSport and uniFit-programme</td>
</tr>
<tr>
<td>From 14:00</td>
<td>Optional: Opening of registration for UniFamily &amp; UniNature</td>
</tr>
</tbody>
</table>

- Please have your UniCard, e-mail account and bank details
- For booking a course, you first need to order a sports ticket online
- If you don’t have a German bank account yet, you can register in the UniSport office and pay in cash (G 206, Mon-Fri 9-12 am)
- If you are not enrolled yet, please use 999999 instead of your enrollment number.

**Monday, 14 October until Friday, 18 October**

- Introductory week for new degree-seeking students
  - [https://www.uni-konstanz.de/en/study/before-you-study/guide-for-new-students/orientation-week/](https://www.uni-konstanz.de/en/study/before-you-study/guide-for-new-students/orientation-week/)

- Introductory events of the faculties and departments

**Friday, 18 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 15:00</td>
<td>Test results of the &quot;Lukas-Test&quot; (everyone at the A-level)</td>
</tr>
<tr>
<td></td>
<td>In the afternoon, the results of the &quot;Lukas-Tests&quot; will be posted</td>
</tr>
<tr>
<td></td>
<td>in the SLI (D7) with the assignment to the respective</td>
</tr>
<tr>
<td></td>
<td>German language semester courses at the A-level.</td>
</tr>
<tr>
<td>15:00</td>
<td>Dies Academicus</td>
</tr>
<tr>
<td></td>
<td>with reception for all members of the university</td>
</tr>
<tr>
<td>Room:</td>
<td>Audimax</td>
</tr>
<tr>
<td></td>
<td><a href="https://www.uni-konstanz.de/en/diesacademicus/">https://www.uni-konstanz.de/en/diesacademicus/</a></td>
</tr>
</tbody>
</table>

**Saturday, 19 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>From 18:30</td>
<td>University Ball with party  (Gala Buffet - Live Music - DJ - Casino - Cocktail Lounge)</td>
</tr>
<tr>
<td>Level K 6</td>
<td>Tickets available at: <a href="https://www.uni.kn/en/ball">https://www.uni.kn/en/ball</a></td>
</tr>
</tbody>
</table>

**Monday, 21 October**

BEGINNING OF LECTURES

**Wednesday, 23 October**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>21:00 – 03:00</td>
<td>Social Media Party</td>
</tr>
<tr>
<td></td>
<td>Party with international buffet</td>
</tr>
<tr>
<td></td>
<td>International Welcome Party of GO-Konstanz September, OriPro and OriPro Master 2019</td>
</tr>
<tr>
<td></td>
<td><strong>Where:</strong> Berry’s (Reichenaustr. 204)</td>
</tr>
<tr>
<td></td>
<td>Bus stop &quot;Stromeyersdorf&quot; (bus line 6 or 15) or</td>
</tr>
<tr>
<td></td>
<td>Bus stop &quot;Neuwerk&quot; (bus lines 6, 14/3 or 3/14, 15, N)</td>
</tr>
<tr>
<td></td>
<td><strong>Theme:</strong> Social Media</td>
</tr>
<tr>
<td></td>
<td>Please bring: Upbeat mood</td>
</tr>
<tr>
<td></td>
<td><strong>Happy Hour:</strong> 21.00-23.00!!!</td>
</tr>
<tr>
<td></td>
<td><strong>Get the action card!</strong></td>
</tr>
<tr>
<td></td>
<td>Come to the party before 23.00 and get the following</td>
</tr>
<tr>
<td></td>
<td>drinks for a special price the whole night:</td>
</tr>
<tr>
<td></td>
<td>- beer (Stümple) / glass sparkling wine: 2 €</td>
</tr>
<tr>
<td></td>
<td>- longdrinks: Malibu Maracuja &amp; Whiskey Cola: 4.50 €</td>
</tr>
<tr>
<td></td>
<td>- Cola / water: 2 €</td>
</tr>
</tbody>
</table>
Non-EU/EEA students who applied for a residence permit:

Todos after OriPro Master

Tuesday, 22 October

Around 12:00

- E-mail from the Foreigners’ Registration Office Konstanz forwarded by the International Office.
- E-mail with the list of missing documents for the Foreigners’ Affairs Office Konstanz for the residence permit. Please also check your spam/junk folder.

The listed documents must be presented on 24.10. at the documents’ check #2 and to the Foreigners’ Registration Office Konstanz on 29.10.

Wednesday, 24 October

18:00 – 20:00

Dokuments Check #2

Place: Level A 6
(next to elevator)

Checking and copying the missing documents for applying for a residence permit at the Foreigners’ Registration Office Konstanz

Please bring your passport, checklist and RED transparent envelope and all documents listed.

Tuesday, 29 October

09:00

Visit to the Foreigners’ Registration Office Konstanz
(only for participants of OriPro/OriPro Master)

Place: Foreigners’ Registration Office Konstanz
(Bürgerbüro, 2nd floor)

Submit your fingerprints and all missing documents listed in the e-mail from 22.10.

This appointment has TOP PRIORITY! Should courses take place at the same time, please inform your lecturer duly.

Should documents still be missing, then nevertheless come to the appointment and submit all documents you have to date.

Please bring your passport, the RED transparent envelope and the missing documents (e-mail) as well as enough cash for the administration fees.

After approximately 2–8 weeks

Collect your residence permit card at the Foreigners’ Registration Office Konstanz

Place: Foreigners’ Registration Office Konstanz
(Bürgerbüro)

You will be personally informed by e-mail. Please check your e-mail postbox regularly (also spam/junk folder).

Please bring passport and enrollment certificate with the estimated end of studies (SSZ).

Missed OriPro October 2019 completely?

Monday, 14 October

17:00

General information on German language semester courses (DaF) of the SLI and the conditions of participation

Room: E 703

Thursday, 17 October

8:15

Mandatory written placement test for German language courses (DaF) at the SLI

Room: E 703
1) Comparison of German statutory health insurances (overview):

<table>
<thead>
<tr>
<th>Health insurance</th>
<th>Monthly contribution</th>
<th>Consultation at uni</th>
<th>Benefits at Academic Sports Service (HSP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>TK</td>
<td>103.94 € (under 23)</td>
<td>Thursdays (A 5)</td>
<td>120 € subsidy for UniMotion/year.</td>
</tr>
<tr>
<td></td>
<td>105.80 € (over 23)</td>
<td>10.00 – 13.00 Uhr</td>
<td>Up to 150 € for UniFit courses on request/year.</td>
</tr>
<tr>
<td>AOK</td>
<td>105.43 € (under 23)</td>
<td>Wednesdays (A 5)</td>
<td>150 € subsidy for UniMotion/year.</td>
</tr>
<tr>
<td></td>
<td>107.29 € (over 23)</td>
<td>9.30 – 15.30</td>
<td>Up to 100 € for UniFit courses on request/year.</td>
</tr>
<tr>
<td>BARMER</td>
<td>106.91 € (under 23)</td>
<td>On appointment:</td>
<td>120 € subsidy for UniMotion/year.</td>
</tr>
<tr>
<td></td>
<td>108.77 € (over 23)</td>
<td><a href="mailto:laura.scham@barmer.de">laura.scham@barmer.de</a></td>
<td>Up to 150 € for UniFit courses on request/year.</td>
</tr>
</tbody>
</table>

2) Vodafone Mobile Pre-Paid SIM-Card "CallYa Smartphone Special":

- Pay 25 Euro in cash and top up SIM card with 25 Euro
- Calls/SMS to Vodafone within German Vodafone network: free and unlimited
- Calls/SMS within the EU to all German networks: 200 free units
- Free data volume in German/EU networks: 2 GB (upload: max. 100Mbit/s; download: max. 500 Mbit/s); after 2 GB: upload/download 32kbit/s
- Contract duration: 4 weeks; period of notice: 1 month; list price incl. tax: 9.99 € (1st month free)
### Free student bank account (overview):

<table>
<thead>
<tr>
<th>Deutsche Bank</th>
<th>N26 Bank GmbH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bahnhofstraße 1; 78462 Konstanz</td>
<td>Online Support Service</td>
</tr>
</tbody>
</table>

#### 1) Free giro account:

- **Das Junge Konto**
  - Free for **EU/EEA students** to the age of and including 30 years.
  - **Non-EU/EEA students** or students 30 years and older: AktivKonto (5,90 €/month)
  - **Open account online**: www.deutsche-bank.de -> Konto und Karte -> Das Junge Konto -> select: PostIdent

- **N26**
  - Free for all persons.
  - **Open account online**: https://get.n26.com

#### 2) Free EC card (Maestro)?

- Automatically included
- Only after receipt of a bank transfer of at least 100 € from Germany, Austria or the Netherlands.

#### 3) Free direct debit credit card?

- Deutsche Bank Card Plus (18 €/year)
- N26 Mastercard

#### 4) Free cash withdrawal in Germany?

- Deutsche Bank
- N26 Mastercard

#### 5) Free cash withdrawal worldwide?

- Deutsche Bank
- N26 Mastercard

#### 6) Free bank transfers within Europe?

- Free in SEPA and EEA (all currencies)
- Free of charge in SEPA (Euro only)

#### 7) Free bank transfers outside Europe?

- 1,5‰ (minimum 10 €) + exchange rate surcharge + possible fees of the recipient bank and/or the correspondent bank(s)
- TransferWise: 0,35%+0,70 €

#### 8) Telephone banking?

- Also available in English
- Not available

#### 9) Online banking (per browser):

- Also available in English
- Also available in English

#### 10) Mobile banking (per app):

- Deutsche Bank Mobile
- N26 – Die mobile Bank
- N26 – The Mobile Bank

#### 11) Account closure also possible from abroad?

- Account balance must be zero!
- Account balance must be zero!
### Comparison of blocked accounts for Non-EU/EEA students:

<table>
<thead>
<tr>
<th>Blocked account</th>
<th>Deutsche Bank</th>
<th>Sparkasse-Bodensee</th>
<th>Expatrio (ECO-Escrow)</th>
<th>Coracle (DKB)</th>
<th>Fintiba (Sutor Bank)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Who can not open blocked account?</strong></td>
<td>persons from Iran, Syria, North Korea, Sudan, Cuba and Myanmar.</td>
<td>persons from Iran, Myanmar, North Korea, Sudan and Syria with limited residence permit</td>
<td>persons younger than 18 y.</td>
<td>persons younger than 18 y.</td>
<td>persons with US tax status, persons from Iran, North Korea and persons younger than 18 y.</td>
</tr>
<tr>
<td><strong>Where must the blocked account be opened?</strong></td>
<td>online <a href="http://www.deutsche-bank.de">www.deutsche-bank.de</a> (-&gt;Konto und Karte-&gt;International Students)</td>
<td>in Konstanz branch office Marktstätte 1; 78462 Konstanz</td>
<td>online <a href="http://www.expatrio.com">www.expatrio.com</a></td>
<td>online <a href="http://www.coracle.de">www.coracle.de</a></td>
<td>online <a href="http://www.fintiba.com">www.fintiba.com</a></td>
</tr>
<tr>
<td><strong>Combination with a German health insurance possible?</strong></td>
<td></td>
<td>up to 29 y.: TK 30 y. a. older: Dr-Walter</td>
<td>up to 29 y.: TK, HEK, Barmer 30 y. a. older: Mawista</td>
<td>Fintiba PLUS 110 € CashBack! up to 29 y.: DAK 30 y. a. older: Mawista</td>
<td></td>
</tr>
</tbody>
</table>
| **Documents for opening account** | - passport copy  
- copy of admission letter  
- blocking certificate (if not only 720 €/m) | - passport copy  
- copy of admission letter  
- blocking certificate (if not only 720 €/m) | - coloured passport copy  
- blocking certificate | - passport copy  | - passport copy |
| **Source of funds in case of third parties transfer the blocked amount** | - bank statements | - coloured passport copy  
- proof of address: electricity/telephone bill, bank statement  
- transfer receipt | - passport copy | - passport copy |  |
| **Blocked account type?** | checking/giro account  
(savings book with a checking/giro account of Sparkasse-Bodensee)  
Giro-Trend Plus with 3,50 €/month | trust account of ECO-Escrow solicitor's office (Deutsche Bank)  
**Additional German checking/giro account necessary**  
**Digital account**  
**Additional German checking/giro account necessary** | trust account of Bransky solicitor's office (DKB)  
**Additional German checking/giro account necessary** | digital account **Additional German checking/giro account necessary** |
| **Set-up fee?** | 150 € (one-time)  
75 € (one-time) | 49 €/year + 100 € (buffer) | 99 €/1st year + 80 € (buffer) | 89 €/year |
| **Fee for extension or change?** | 150 € (one-time)  
0 € | 49 €/year | 60 €/year | 89 €/year |
| **Additional account fees?** | AktivKonto 5.90 €/month | GiroTrendPlus 3.50 €/month | 0 € | 4.90 €/month |
| **Set-up time?** | approx. 1-4 weeks | approx. 1-3 days | approx. 1 week | approx. 1 week |
| **Documents needed for activation** | - registration certificate | 07 Activation Order  
- German visa  
- Entry stamp in EU  
- registration certificate  
- German giro account details with IBAN/BIC | - enrollment certificate  
- registration certificate  
- declaration of release of funds  
- German giro account details with IBAN/BIC | - enrollment certificate  
- German visa  
- registration certificate  
- German giro account details with IBAN/BIC |  |
Level A 5
Campus Café
Seezeit Shop
Seezeit Service Centre
Mon-Thu 9.00-15.30; Fri 9.00-13.30
Osiander book store / Campus Store
iPunkt
A 6
International Office
A 611/612
Welcome Centre
(PhD, guest researchers, postdocs, research interns)
A 614
International Office Tutors
From 21.10. always Fri 10.00-11.00
Level B 4
Student Service Centre (SSZ)
Mon-Thur 9.30-14.00; Fri 9.30-13.00
Info-Centre (main library entrance)
KIM IT-Support: Mon-Fri 9.00-19.00
Library Information: Mon-Fri 9.00-19.00;
Sat 11.00-17.00
D 415
Division of Student Affairs & Teaching: exchange
Mon-Fri 9.00-12.00 Uhr
D 439
Division of Student Affairs & Teaching: degree
seeking students/free movers; Mon-Fri 10.00-12.00
D 709
Coordinator for German Language Courses (DaF)
Ebene E 1
Uni Self-Help Bike Shop
Lecture free period: Wed 11.45-13.15
Lecture period: Mon-Fri 11.45-13.15
Uni Bike Rental
Until end of September 2019: Wed 12.00-13.00
Starting October 2019: closed?
E 705
Self-Access-Study Centre (SLZ)
Lecture free period: Tue, Thur 10.00-13.00;
Wed 10.00-14.00
Lecture period: Mon-Thu 8.30-18.00;
Fri 8.30-16.00
E 711-713
Language Institute (SLI)
E 715
Tandem-Team
G 206
Academic Sports Service
G 302
Check-International
International Office Tutors
Free internet access, copies, print, scans
ASTA Legal Advice Service
Lecture free period:
7.8, 11.9., 25.9., 9.10., 23.10.; 10.15-11.45
Lecture period: Wed 10.15-11.45
Library
Seezeit: Student Housing
Seezeit: Rent and Deposit
Seezeit Psychotherapeutic Counseling
Service (PBS)
Mon, Wed, Fri 11.00-12.00
Asia Restaurant Arche
Canteen
Canon Service Center
Lecture free period: Mon-Fri 10.00-16.00
Lecture period: Mon-Fri 10.00-18.00
Lost and Found Office: Mon-Fri 10.00-12.00
Library
University Cash Office
(Grants, course fee, semester fees, etc.)
Mon-Fri 9.00-11.00
1. **Bürgeramt/Bürgerservice (Untere Laube 24)**
   Municipal Registration Office (ground floor)
   Mon 7.30-17.00; Wed 7.30-18.00; Tue, Thu, Fri 7.30-12.30
   Phone: +49 7531 900-0
   buergerbuero@konstanz.de

2. **Foreigners’ Registration Office (2nd floor)**
   Only on appointment (4 weeks in advance)
   Phone: +49 7531 900-0
   auslaenderamt@konstanz.de

3. **Deutsche Bank (Bahnhofstraße 1)**
   Mon-Wed, Fri 9.30-13.00, 14.00-16.30;
   Thu 9.30-13.00, 14.00-18.00
   Phone: +49 7531 287-221
   jenny.schoennagel@db.com

4. **Sparkasse Bodensee (Marktstraße 1)**
   Mon-Fri 9.00-17.00
   Phone: +49 7531 285-5360
   info@sparkasse-bodensee.de

5. **AOK (Inselgasse 30)**
   Mon-Wed 8.30-17.00; Thu 8.30-18.00;
   Fri 8.30-16.00
   Phone: +49 7531 283-232
   Mobile: +49 152 01570115
   carina.rigger@bw.aok.de

6. **TK (Augustinerplatz 9)**
   Mon-Wed 9.00-13.00; Thu 10.00-17.00;
   Fri 9.00-12.00
   Phone: +49 800 2858585
   Mobile: +49 151 18052844
   tobias.hauser@tk.de

7. **Vodafone-Shop Konstanz II (Kanzleistraße 28)**
   Mon-Fri 10.00-19.00; Sat 10.00-18.00
   Phone: +49 7531 3696340
   info@vodafone-kn.com

8. **Council (Hafenstraße 2)**

9. **Konstanz main train station (Bahnhofsplatz 43)**

10. **Bus stop “Staad/Autofähre”**
    Bus lines 1, 11, 15 until final stop

11. **Telekom building (Moltkestraße 2)**

12. **Berry’s (Reichenaustraße 204)**

13. **Konstanz Hospital (Mainaustraße 35)**

14. **University of Konstanz (Campus)**
    (Universitätsstraße 10)

15. **University of Konstanz (Sports Hall)**
    (Mainaustraße 213)

16. **University of Konstanz (Water Sports Area)**
    (Mainaustraße 254)

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**Biometrical photos**

**Make photos in Fotofix photo booths:**

- Fotofix photo booth in Bahnhof (Bahnhofsplatz 43)
- Fotofix photo booth in Karstadt (Hussenstraße 23)
- Fotofix photo booth in Kornbeck Markt (Kanzleistraße 11)
- Fotofix photo booth Seerhein Center (Zähringerplatz 9)
- Fotofix photo booth Kaufland (Carl-Benz-Straße 22)

**Make photos in dm drug stores:**

- dm (Kanzleistraße 11)
- dm (Marktstraße 22)
- dm (Bodanstraße 1)
- dm in Seerhein Center (Zähringerplatz 9)
- dm in Edeka-Center (Reichenaustraße 36)
- dm (Wollmatinger Straße 72)
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www.facebook.com/groups/UniKonstanzInternationalWinter20192020/

– uni.kn/en/international