



STAFF MOBILITY FOR TEACHING MOBILITY AGREEMENT

Planned period of the teaching activity:

from _____ till _____ [day/month/year]

Duration (days) – excluding travel days: _____

The Teacher

Last name (s)		First name (s)	
Seniority ¹		Nationality ²	
Sex [M/F]		Academic year	2018/2019
E-mail			

The Sending Institution/Enterprise

Name	Universität Konstanz	Size of enterprise ³ (if applicable)	large (>251)
Erasmus code (if applicable)	D KONSTAN01	Type of enterprise NACE code ⁴ (if applicable)	P Education
Address	Universitaetsstrasse 10 D – 78457 Konstanz	Country/ Country code ⁵	Germany
Department /unit			
Contact person name, position e-mail, phone			

The Receiving Institution

Name		Size of enterprise ⁶ (if applicable)	
Erasmus code (if applicable)		Type of enterprise: NACE code ⁷ (if applicable)	
Address		Country/ Country code ⁸	
Department /unit			
Contact person name, position e-mail, phone			

For guidelines, please look at the end notes on page 3.

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Subject field⁹: _____

- Level:
- Short cycle (EQF level 5)
 - Bachelor or equivalent first cycle (EQF level 6)
 - Master or equivalent second cycle (EQF level 7)
 - Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme: _____

Number of teaching hours: _____ (Required minimum is 8 hours/stay/week)

- combined teaching & training mobility (please specify in programme, min. 4 hours of teaching/week)
- training in pedagogical skills or curriculum design skills

Language of instruction: _____

Overall objectives of the mobility:

to understand current issues of the European Higher Education Area, to exchange ideas and best practices with colleagues from this partner esp. in the above mentioned subject field, to foster international collaboration, to practise Foreign Language Skills and Interkultural Competencies for teachers and students likewise

Added value of the mobility (both for the institutions involved and for the teacher):

exchange about best practice, topics and methodology between representatives of this universitiy

Content of the teaching programme:

Day 1: ?

Day 2: ?

Day 3:

Day 4:

Day 5:

Expected outcomes and impact (with regards to studends and teachers involved):

better understanding of the European Higher Education Area, esp. from the German and _____ perspective on current issues as well as the discourse with representatives from other institutions, foster collaboration within the Erasmus+ programme, enhance student and staff mobility

individueller beruflicher Mehrwert/Weiterentwicklung?

II. COMMITMENT OF THE THREE PARTIES

By signing¹⁰ this document, the teacher, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teacher.

The teacher will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teacher and receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

The teacher

Name: _____

Signature: _____ Date: _____

The sending institution/enterprise

Name of the responsible person: _____

Signature: _____ Date: _____

The receiving institution

Name of the responsible person: _____

Signature: _____ Date: _____

¹ **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

² **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

³ **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251).

⁴ The top-level **NACE-Codes** available at

http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN

⁵ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁶ **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251).

⁷ The top-level **NACE-Codes** available at

http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN

⁸ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁹ The **ISCED-F 2013 search tool** available at http://ec.europa.eu/education/tools/isced-f_en.htm should be used to find the ISCED 2013 detailed field of education and training that is to the subject taught.

¹⁰ Circulating papers with original signatures is not compulsory. Scanned copies of signatures or digital signatures may be accepted, depending on the national legislation.