



Course selection

General information

- **In general, exchange students can attend any course of any department.**
- An exception might be courses that require certain qualifications, whose number of participants is limited (in this case please ask the respective lecturer duly if it is possible to participate) or courses which are restricted to students of a certain study programme. Please mind the target group of the respective courses.
- The University of Konstanz doesn't expect students to specify on their courses towards us. Nevertheless, please follow the regulations of your home university or your scholarship organization when preparing your course schedule.

The International Office of the University of Konstanz recommends all international exchange students to take German courses (DaF = Deutsch als Fremdsprache = German as a foreign language) of the SLI (SLI = Sprachlehrinstitut = Language Institute) which are offered at all levels (Grund-, Mittel- und Oberstufe = basic, intermediate and advanced level).

ZEuS

- On the ZEuS system you can find the online course catalogue of the University of Konstanz
- You can obtain all necessary information on the courses via the ZEuS system, e.g. language of instruction, hours per week per semester, the ECTS credits, name of the lecturers as well as bibliographical references or course requirements, etc.
- **The course catalogue is usually published and complete at the end of August for the winter semester and at the end of February for the summer semester.**
- You can access the ZEuS system at: <https://zeus.uni-konstanz.de/>

Registration for courses

A registration for courses is generally not required. It is advisable to consult the course description of the ZEuS system to check whether it is **exceptionally** necessary to register for a course. Courses with limited numbers of allowed participants will generally require a course registration. Please mind the registration deadlines.

Checklist - What do I have to do if I want to attend a course?

- Please **ask your home university and your scholarship donor** what requirements have to be fulfilled during your study visit in Konstanz (ECTS credits, course hours per week, etc.)
 - Check the ZEuS system** for the courses you want to attend: <https://zeus.uni-konstanz.de/>
 - You can list all the courses you want to attend by creating a personal schedule on ZEuS** (choose course → [Add to class schedule](#))
 - Sign in on the ZEuS system to see your personal schedule (My Studies → Class schedule)**
 - You can **contact the student councils** of the respective departments of your selected courses for further information: www.uni-konstanz.de/en/study/study-essentials/student-representation-and-university-groups/student-councils/
They will help you out with additional information and possibly experience reports on each of the courses you have selected or on the respective lecturers
 - For any questions, please contact **the respective Departmental Erasmus Coordinator** for detailed advice on the selected courses. («Departmental Exchange and Erasmus+ Coordinators»)
 - Contact your home university** whether the selected courses will be accredited and recognized (ERASMUS+: Learning Agreement).
 - Consult the ZEuS system to check whether it is necessary to register** for the selected courses and register when required (registration deadline!). Also mind the target group of the course
 - Attend courses** and check whether the course suits you or not within the first 2 weeks of classes
 - Ask the instructor for information** about assessments, grades and credits **at the beginning of the term and classes**
- Note:** If attendance is not taken by the lecturer during the course, a certificate for regular attendance, a Teilnahmebescheinigung cannot be issued at the end.
- Inform the instructor at the beginning of the term and classes** about your estimated day of departure and ascertain whether a separate preliminary examination would be necessary in order to receive the grades and credits duly

Important: Please keep in mind that you might also fail a course. Considering this, please ensure that you have enough ECTS credits at the end of the semester to fulfil all requirements of your home university and/or your scholarship donor.