Dear lecturers

In contrast to the summer semester, when we quickly had to transfer to online teaching, we can now no longer turn a blind eye to data protection but must fulfil all regulations. This means that participants must be informed about the personal data processed for all courses in which webconferencing tools are used and/or parts or the entire course is being recorded.

If students might actively participate in the course (camera, microphone or chat) and/or if parts of the course are recorded (with corresponding recording of personal data), you have to obtain the explicit and verifiable consent of the participants in addition to providing data protection information.

To help you fulfil these obligations, Legal Affairs, KIM-E-learning and the Office for Curricular Affairs have compiled text blocks for you as well as step-by-step instructions and information about data protection in online courses. You can find these documents on the website https://www.uni-konstanz.de/lehren/beratung-hilfsmittel-service/digital-unterstuetzte-lehre/faqs-datenschutz/

We hope the provided documents support you in fulfilling the data protection regulations without too much trouble.

Should you have questions on legal aspects, please contact Anuschka Haake-Streibel (anuschka.haake-streibel@uni-konstanz.de). For questions on (technical) implementation, please write an email to digitale-lehre@uni-konstanz.de.

Yours sincerely

Office for Curricular Affairs