Information about taking on-campus exams through the autumn of 2021

As of: 7 September 2021

Because the situation is constantly changing, please refer to the most current information on the website Study and teaching 2021 and in the university’s EIN|BLICK newsletter.

For conducting on-campus exams, the university follows the requirements stated in the most current versions of the general Baden-Württemberg Corona Ordinance (CoronaVO) as well as the more specific CoronaVO “Studienbetrieb” (university operations). These regulations are specified in the most current versions of the University of Konstanz’s General Hygiene Regulations for SARS-CoV-2 Infection Protection and respective resolutions of the Rectorate. To protect against potential infection during on-campus exams, the university has issued instructions for conducting written and oral on-campus exams under the current conditions. In addition, the responsible teaching staff member must complete a risk assessment for each on-campus exam situation and document having done so.

As a student, it is important for you to know:

1. Before your exam

   - You may decide for yourself whether to participate in the on-campus exam, unless, in your particular case, the examination regulations require you to register for the exam (ex officio registration). Please check the respective department’s options for withdrawing from exams until shortly before they take place. If you are required to register for an exam and you belong to a SARS-CoV-2 risk group, you have the right to withdraw from the exam for good reason. This is also the case, if you cannot take part in the exam because you are ill or required to quarantine.

   - In case of oral exams, an online oral exam (OMP) instead of the on-campus exam may be agreed upon with the examiners. In such a case, please contact your examiners in good time.

   - Please note: In order to take part in an on-campus exam, you must provide proof of vaccination, recovery from COVID-19 or a negative test result (3G-rule). Please have the corresponding documentation ready when you enter the exam room (or the university building, if applicable). You can take part in the university’s own PCR screening programme to fulfil the testing requirement. For more information, please contact your examiner or refer to the corresponding information in the university’s EINBLICK newsletter.
2. On exam day

- You are required to wear a medical mask or an FFP2-mask when moving around the university, but you may generally remove your mask when seated during an exam. However, examiners can nonetheless require participants to wear face masks while seated in an exam. Please follow the examiners' instructions.

- Keep at least 1.5 metres of space between yourself and others as you enter and travel around the university, in addition to when you enter and leave the exam room.

- You may enter the university using the entrances at A5 (at the i-Point and the number 9 bus stop) and building R as well as at other entrances open to students. You will document when you enter (“Kommen”) and exit (“Gehen”) the university by scanning their UniCard student ID at the entrance. If you have forgotten your UniCard, you may add your name to the paper lists at the entrance instead.

- If the exam takes place in the sports hall, please go there directly (and do not enter other university buildings). While in the sports hall, please wear flat sports shoes with soft soles (sneakers or similar) to protect the sensitive floor.

- Please bring along your own writing utensils and permitted equipment, and use only these items during the exam.

- You must take the seat allocated to you in the exam room. If available, please write down your seat number on the exam sheet (for large exam rooms). If an exam must take place in two or more rooms due to the large number of participants, students can only take the exam in the allocated room (this way it is possible to trace contacts in case of an infection).

- After every exam, a cleaning service cleans and thoroughly airs out the room. In small rooms with a maximum number of seats ≤ 10, the persons present have to wipe the surfaces that will be / have been touched with the provided cleaning agents and paper towels before and, ideally also after the exam.

- If you are diagnosed with a SARS-CoV-2 infection within 14 days of taking the exam, you are required to inform the respective university unit of your infection (see item 1.5 of the FAQs on conditional on-site operations).