



## Funding guidelines

Dr. K. H.  
Eberle Prize

### **Dr. K. H. Eberle Prize**

A partnership between the Dr. K. H. Eberle Foundation  
and the University of Konstanz

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The purpose of the Dr. K. H. Eberle Foundation is to promote science and research. To that end, the foundation awards research prizes at the University of Tübingen, the DHBW Lörrach and the University of Konstanz for research projects and outstanding achievements. The selected projects serve to initiate cutting-edge and innovative research projects. In addition, they enhance the universities' profiles and contribute to their further development. The performance-based awards provide funding for future-oriented research projects.

Further information on the Dr. K. H. Eberle Foundation can be found at [www.dreberlestiftung.de](http://www.dreberlestiftung.de).

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## 1. Relevant disciplines

The research projects may be from any of the University of Konstanz's faculties. Particular emphasis is on projects that strengthen the university's research priorities.

## 2. Target group

Professors, junior professors and tenure-track professors as well as anyone with the status of "independent postdoctoral researcher at the University of Konstanz" in any department at the University of Konstanz are welcome to apply.

## 3. Selection criteria

The Dr. K. H. Eberle Prize is awarded according to the following criteria for the evaluation of research projects at the university:

- Level of innovation, societal relevance and sustainability
- Contribution to the continuous profile development of the University of Konstanz
- Contribution to creating added value in the region as well as to internationalization

## 4. Amount | Award ceremony

The prize money is **100,000 euros**.

The award ceremony will take place on **Thursday, 17 October 2024**. Representatives of the foundation present the prize to the winner in person, which is why winners are required to take part in the award ceremony. The location of the ceremony will be announced in good time. Alternatively, the prize can be presented during another event at the university.

## 5. Call

The Rectorate publishes the call at the university, including a deadline for the applications, via digital and analogue communication media by the staff units Communications and Marketing, University Development, Research and Transfer as well as by the university departments and faculties. Professors, directors of the faculty administration and heads of departments also contact potential applicants directly.

## 6. Application | Deadline

The application documents consist of:

- Cover letter
- Curriculum vitae (CV) with a list of publications
- Project description including time line and financing plan (max. 8 DIN A4 pages), as well as a list of publications, citations, research awards etc. The financing plan provides information on planned income (any other financing partners) and expenses (for material resources, travel, staff and investments)
- A German summary for non-expert readers (max. 1 page DIN A4) has to precede the full English and German texts.

Researchers without German language skills will be supported in translating the summary before the foundation makes its final decision. Communications and Marketing will coordinate translation services.

Please submit your application electronically in a single PDF file with a max. size of 5 MB to [aff@uni-konstanz.de](mailto:aff@uni-konstanz.de). The name of the file should be "familyname\_givenname\_researchproject". Please send a copy of your application to the director of the faculty administration.

You may submit an application once per funding period.

The application deadline is **Monday, 15 April 2024**.

## 7. Selection process

The selection process takes place in several stages:

- The Committee on Research (AFF) reviews all applications and makes a recommendation to the Rectorate; if applicable, on the basis of external reviews.
- The Rectorate suggests 3 to 5 finalists to the board of the Dr. K. H. Eberle Foundation via the staff unit Communication and Marketing. The board selects the winner from these finalists.

Applicants will be informed in writing about the result. The AFF communicates the reasons for its recommendation to the applicants. However, no reasons will be provided for the final funding decision. The names of the expert panel members will be published.

## 8. Payment | Use of prize money

For each research project, the University of Konstanz creates a project account. This account will be communicated to the prize winner and made available for financial processing. The prize money will be paid immediately after the award ceremony. The Division of Finance and Controlling at the University of Konstanz manages the account.

The prize money may be used to pay for material resources, travel, staff and investments. It must be earmarked for the corresponding research project and used economically and cost-

efficiently. In addition, the regulations of the Baden-Württemberg guidelines for external funding (Drittmittelrichtlinie) apply.

If necessary (see item 9), the prize winner, together with the university's Rectorate and the Dr. K. H. Eberle Foundation, will specify in writing any changes or particularities of the project with regard to the start date, amount of prize money, use of funds to pay for staff, material resources, travel as well as investments.

For this purpose, a change request must be sent to the unit in Finance and Controlling responsible for the administration of external funding ("Drittmittelverwaltung"). This request will be reviewed internally, then the fundraising team or the rector will send it to the foundation board with a request for approval.

In the event of a project extension, the foundation is not obliged to provide further support by increasing the prize money in the university's corresponding project account.

If prize winners leave the university during the project period but continue the project, the University of Konstanz will still remain responsible for paying out the funding. Funds not used by the end of the project will be forwarded to the University of Konstanz for general use in accordance with the Baden-Württemberg guidelines for external funding.

## **9. Reporting requirements**

The University of Konstanz provides the foundation with an annual interim report by 28 February. As a basis for this report, prize winners have to provide a report on their work (using the report template) and email it to the university without being prompted to do so in a single PDF file by 31 January (fundraising@uni-konstanz.de and aff@uni-konstanz.de). The report comprises:

1. Overview of the project's progress
2. Project facts: Information on the project status and special incidents during implementation as well as the end of the project and reasons for any deviations
3. Financial report: Documentation of payments from the project account
4. If a change request is necessary, it has to be sent at this time (see item 8).

The University of Konstanz also provides information in a final report to the foundation. As a basis for this report, prize winners have to provide a report on their work (using the report template) after the end of the project and email it to the university without being prompted to do so (fundraising@uni-konstanz.de and aff@uni-konstanz.de). The report comprises:

1. Overview of the project's progress
2. Information on project realization and results as well as assessment of objectives and their results
3. Financial report: Documentation of payments from the project account

Prize winners agree to present their research projects at events of the foundation and the University of Konstanz in the form of presentations and discussions.

## **10. External presentation | Publication**

The foundation appreciates it if the respective research results are made available to the general public in a suitable form. To this end, the prize winner commits to providing, without being prompted to do so, a short summary in the form of a press release in everyday language (max. one DIN A4 page and at least one photo including a credit) after the end of the project so the article can be published soon afterwards (fundraising@uni-konstanz.de).

Articles will be published before and after the award ceremony in selected analogue and/or digital media of the University of Konstanz, the Dr. K. H. Eberle Foundation and/or media partners.

In addition, where possible, research results should be made available to interested parties, for example through publication or at conferences. In this context, suitable reference should be made to the project funding by the Dr. K. H. Eberle Foundation: "This project is/was funded by the Dr. K. H. Eberle Foundation". Please document the publication in your reports.

In particular, the university is free to publish the research results in accordance with its core task as a research institution (in line with the European Union's Framework for State aid for research, development and innovation (2014/C 198/01)).

## **11. Rights to research results**

Prize winners do not have to reach a specific research goal. The rights to intellectual property (e.g. development and work results, know-how, copyrights, inventions, other intellectual property) that is protectable or not-protectable shall be assessed in accordance with the relevant statutory provisions (e.g. Arbeitnehmererfindergesetz (law on inventions by staff)).

There is no right to appeal.

By signing the application, the applicant accepts these guidelines.