# Baden-Württemberg LANDESAMT FÜR BESOLDUNG UND VERSORGUNG

#### Änderung der Adresse - Change of Address

	Please note: The following information is necessary for the payment of your remuneration. Please see the information on data protection at <a href="https://lbv.landbw.de/das-lbv/kontakt/datenschutz">https://lbv.landbw.de/das-lbv/kontakt/datenschutz</a> for the relevant legal provisions on the basis of which your data are collected.  All questions must be answered, unless marked (optional).								
	1. Personal data Please check ☑ or fill in, as appropriate								
	Last name	First name	Name at birth, if different	Personnel number / area of work					
	Place of work	L	Date of birth	Phone number (optional)					
•	2. Change of address								
	The change of address can <b>only</b> be submitted directly to us <b>by pension recipients and employees of universities and higher education institutions</b> (exception: Baden-Württemberg Cooperative State University).								
	For all other employees the change of address can <b>only</b> be submitted <b>by their human resources department</b> . Therefore, please always inform your human resources department of your change of address. Teachers can submit a change of address through their regular official channels (if necessary through the Schulamt) to the responsible Regierungspräsidium of their school district. <b>In these cases</b> , <b>this form will be send to the Landesamt only for information purposes</b> .								
New address (street, number, zip code, city) as of			f	New phone number (optional)					
	Date, Signature								
	Please indicate the address of the human resources department								
	1		ı						

Copy for the human resources department



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Place of work		Date of birth	Phone number (optional)
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For all other employee Therefore, please alv change of address th	es the change of a vays inform your rough their regul	on: Baden-Württemberg Cooper ddress can <b>only</b> be submitted <b>b</b> human resources department of ar official channels (if necessar	ative State University).  y their human resources department.  of your change of address. Teachers can submit a y through the Schulamt) to the responsible Regier
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Landesamt für Besoldung und Versorgung Baden-Württemberg 70730 Fellbach



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PIEN								
Date, Signature								

Draft (copy for the employee)