University of Konstanz
Exchange Studies
Winter Semester 2023/2024
EU/EEA Formalities

Webinar
20.6.2023
10.30 CEST
(UTC+2h)
Today’s Webinar is hosted by:

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Topics

I. Bureaucratic Tasks for EU/EEA students

1. Mobility Online (work-flow)
   a) Admission (deadline was 15.5.2023)
      - Complete tasks in work-flow
      - Learning Agreement
      - Download the Letter of Admission
      - Buddy Programme?
   b) Enrollment (deadline is 15.7.2023)
      - EHIC/Provisional Replacement Certificate
      - Payment of Social Contribution Fee (and GO-Konstanz)
      - Photo for UniCard (student ID)
      - Exmatriculation Certificate

2. Other formalities
   a) German/European Bank Account (SEPA)
   b) Seezeit Accommodation

II. Last but not least

1. Next Webinars
2. Buddy Programme
3. Get connected!

III. Q&A
Remember:

- Please check your emails **regularly** for emails from the University of Konstanz or Seezeit (also spam folder)!

- **Ultimate deadline for cancellation is:**
  - For participants of GO-Konstanz: 15th August
  - For participants of OriPro: 15th September
# I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

a) Admission (deadline was 15.5.2023)

- Complete tasks in work-flow (housing, admission, orientation programme)

**Deadline was 15.5.2023!!!!**

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<tr>
<th>Necessary steps</th>
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<th>Direct access via following link</th>
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<tr>
<td>Application for Admission, Housing and Orientation Programme</td>
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<td>Transcript of Records</td>
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<td>Personal ID Card</td>
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<td>Learning Agreement</td>
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- Learning Agreement uploaded [ ]

- Admissions, Housing and Orientation Programme
  - Application documents complete and approved [ ] 28.11.2022 Petra Nagel
  - Letter of Admission provided [ ]

- Buddy Programm
- EHIC-European Health Insurance Card
- Proof of Payment for Social Contribution Fee and (if applicable) GO-Konstanz
- Exmatriculation Certificate
- Photo for UniCard
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

a) Admission (deadline was 15.5.2023)

- Complete tasks in work-flow (housing, admission, orientation programme)
- Learning Agreement

Learning Agreement is NOT relevant for admission!
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

a) Admission (deadline was 15.5.2023)

- Complete tasks in work-flow (housing, admission, orientation programme)
- Learning Agreement (is NOT relevant for admission)
- Download Letter of Admission to activate enrolment process!!!

![Work-flow diagram showing necessary steps and tasks completed]

Download Letter of Admission and activate enrolment process!!!
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

a) Admission (deadline was 15.5.2023)

- Complete tasks in work-flow (housing, admission, orientation programme)
- Learning Agreement (is NOT relevant for admission)
- Download Letter of Admission to activate enrolment process!!!
- Select, if you’d like to join Buddy Programme to activate enrolment process!!!
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

b) Enrollment (deadline is 15.7.2023)

- EHIC/Provisional Replacement Certificate
  - Both sides of the card required
  - Validity period must cover **entire duration** of admitted studies (full semester)
  - Please apply for the EHIC (UK: GHIC) as soon as possible (can take several weeks!)
  - **If you are 30 years or older**: private health insurance sufficient
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

b) Enrollment (deadline is 15.7.2023)

- EHIC/Provisional Replacement Certificate
- Payment for Social Contribution Fee and (if applicable) GO-Konstanz
  - Transfer voucher from your bank with:
    - bank details of University of Konstanz (purpose of payment!)
    - name of account holder and bank details of remittee and transferred amount visible?
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

b) Enrollment (deadline is 15.7.2023)

- ✔ EHIC/Provisional Replacement Certificate
- ✔ Payment for Social Contribution Fee and (if applicable) GO-Konstanz
- ✔ Exmatriculation Certificate ("Exmatrikulationsbescheinigung")
  - Only if you have studied at a German university before
  - (NOT: summer/winter school, language course, internship, tourist, etc.)
I. Bureaucratic Tasks for EU/EEA students

1) Mobility Online (work-flow)

b) Enrollment (deadline is 15.7.2023)

- EHIC/Provisional Replacement Certificate
- Payment for Social Contribution Fee and (if applicable) GO-Konstanz
- Exmatriculation Certificate ("Exmatrikulationsbescheinigung")
- Photo for UniCard (student ID card) – use Mobility Online cropping tool!
I. Bureaucratic Tasks for EU/EEA students

1) Other Formalities

a) German/European Bank Account (SEPA)

German/European checking account is required for:

✔️ Seezeit: monthly rents (direct debit)

You do not have a German/European (SEPA) bank account yet? You can open up a bank account online (app based), for example:

- N26
- Revolut
- Monese
I. Bureaucratic Tasks for EU/EEA students

1) Other Formalities

b) Seezeit Accommodation

Tenancy contract

- Will be sent to you by e-mail around mid/end of July (GO-Konstanz)
- Will be sent to you by e-mail around mid/end of August (OriPro)
- Must be signed and sent back to Seezeit by regular postal mail!!

- German/European bank account (SEPA) needed!
- Official move-in dates: 1./.4.9.2023 (GO-Konstanz)
- Official move-in dates: 2./.4.10.2023 (OriPro)
- You come with car? Ask for parking place to rent
- Arrange move-in appointment with tenant service
III. Last but not least

1) Next Webinars

XP2) Final Preparations & Info
III. Last but not least

1) Next Webinars

XP3) Introduction to Studies

Save the date: Tue, 22.8.2023 14.30 CEST (UTC+2)
III. Last but not least

2) Buddy Programme

Sign up for our Buddy Programme!!!

Matching will be done by end of July/mid August!
III. Last but not least

3) Get connected!

Mingle & socialize with other students!!

Join the Discord server (from students for students)

Konstanz Students 2023

https://discord.gg/PEy9JBcgTR
Any questions?

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