Zukunftskolleg Award: 
Guidelines for referees in the nomination process

The referee’s statement supports the Executive Committee of the Zukunftskolleg and its peer reviewers in the selection process for granting the Zukunftskolleg Award. For the selection procedure it is advantageous if the referee’s statement attends to the following issues:

**Relationship between the referee and the nominee**
- How long has the referee known the nominee? How familiar is the referee with the nominee (e.g. from previous collaborations, former student, from conferences, from publications)?
- Is the referee’s research field similar to the nominee’s research area?

**Professional qualifications of the nominee**
- What is the nominee’s specialized field of research?
- Is the nominee an internationally accepted expert in the specialized field of research?
- How renowned is the nominee in the more general research field in his/her home country and in international comparison?
- Can recognised theories, scientific insights or discoveries distinctively be traced back to the nominee?
- Has the nominee had a significant impact on the research area?
- How can the nominee’s academic activities of the last five years be judged?
Publications

- Have the nominee’s articles and books appeared in internationally leading journals and with publishers with international reputation?
- Did the nominee publish mainly important routine publications or has he made a crucial contribution to advancing the research area during the last five years?

Expectations for the future and recommendations

- What contributions can be expected from the nominee with respect to the advancement of the research area in the near future?
- To what extent would the granting of the Zukunftskolleg Award promote the implementation of the nominee’s future research project?
- Other comments?
- Recommendations for the selection committee?

Formal aspects of the statement

- Please state the full name of the referee including his/her academic status and the name and address of his/her home institution.
- The statement has to refer to the name of the nominee the statement is referring to.
- The statement has to include date and signature of the referee.
- Please submit the statement directly to:

  University of Konstanz
  Zukunftskolleg
  Box 216
  78457 Konstanz
  Germany