The German version of this document is the only legally binding version. This English translation is for your convenience only.

Declaration on the publication of personal data (1)

Group I: Publication without prior consent

Universities are allowed to publish the following contact information according to § 12 para. 5 Landeshochschulgesetz (higher education law): name, office, title, function, phone and fax numbers, as well as e-mail and internet addresses of their members and staff if it is required within the scope of the university's function.

The University of Konstanz assumes that this applies to the following groups of people:

- Professors
- University lecturers and Privatdozenten (private lecturers)
- Academic staff
- Lehrbeauftragte (contract/visiting lecturers)
- Lehrkräfte für besondere Aufgaben (teacher for special assignments)
- Other staff in prominent positions

If you belong to one of these groups, the contact information stated above will be published on the internet as well as in other publications of the University of Konstanz, if applicable.

However, you have the right of objection:

You can object to the publication if the interest worthy of protection due to your personal situation outweighs the interest of the university (§ 12 para. 5 Landeshochschulgesetz).

You can object formlessly – also relating to individual data. However, you need to describe why your personal situation leads to an interest worthy of protection.

You can use the following sample for your objection (including an objection to prior consent, if applicable):
Objection

I object to the publication of the following contact data:

( ) First name
( ) Last name
( ) Office, title, function
( ) Phone number
( ) Fax number
( ) E-mail address
( ) Internet address

Reason:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

place, date                     signature
Declaration on the publication of personal data

( ) I consent to the publication of my personal data on the internet pages and publications of the University of Konstanz as follows:

Room numbers
Office hours

( ) I do not consent to the publication of my personal data.

(Note: please tick this box for clarification (prevents further enquiries) and send us this declaration sheet. If you do not hand in a declaration, this is seen as refusal of consent.)

place, date signature

Notes: Anybody worldwide can access personal data published on the internet. The data can be found via search engines (e.g. Google). The data may still be available in search engine archives, even though the data have been changed or removed from the internet pages of the university.

You can withdraw your consent to the publication of your personal data, also relating to individual data, at any time in the future.

If you do not withdraw your consent, it shall be unlimited in time, however, no longer than you are a member of the University of Konstanz.

Consent is voluntary. You shall not suffer any disadvantages as a result of denying or withdrawing your consent.

File name: Declaration personal data - group 1 / as of: 15 December 2008 / KG / Or
Erklärung zur Verarbeitung personenbezogener Daten (1)